

## FISCAL YEAR 2018

PROPOSED ANNUAL OPERATING BUDGET





## FISCAL YEAR 2018 PROPOSED ANNUAL OPERATING BUDGET

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#### **BUDGET INTRODUCTION**

#### **Background Information**

The Waters Edge Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2018, which begins on October 1, 2017. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number 001	Fund Name General Fund	Services Provided Operations and Maintenance of Community Facilities Financed by Non-Ad Valorem Assessments
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2012A-1 Capital Improvement Revenue Bonds
201	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2012A-2 Capital Improvement Revenue Bonds

#### **Facilities of the District**

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

#### **Maintenance of the Facilities**

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

	Fiscal Year 2017 Operating Budget	Current Period Actuals 10/1/2016 - 3/31/2017	Projected Revenues & Expenditures 4/1/17 to 9/30/17	Total Actuals and Projections Through 09/30/17	Over/(Under) Budget Through 09/30/17
REVENUES					
SPECIAL ASSESSMENTS					
Operations & Maintenance Assmts-Tax Roll	388,989.17	242,120.34	2,421.20	244,541.54	(144,447.63)
Operations & Maintenance Assmts-Off Roll	0.00	2,535.64	0.00	2,535.64	2,535.64
TOTAL SPECIAL ASSESSMENTS	\$388,989.17	\$244,655.98	\$2,421.20	\$247,077.18	(\$141,911.99)
INTEREST EARNINGS Interest Earnings	150.00	379.12	0.00	379.12	229.12
TOTAL INTEREST EARNINGS	\$150.00	\$379.12	\$0.00	\$379.12	\$229.12
CONTRIBUTIONS FROM PRIVATE SOURCES Developer Contributions	0.00	33,304.68	108.827.25	142,131.93	142,131.93
TOTAL CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$33,304.68	\$108,827.25	\$142,131.93	\$142,131.93
OTHER MISCELLANEOUS REVENUES					
Miscellaneous	250.00	10.00	0.00	10.00	(240.00)
TOTAL OTHER MISCELLANEOUS REVENUES	\$250.00	\$10.00	\$0.00	\$10.00	(\$240.00)
TOTAL REVENUES	\$389,389.17	\$278,349.78	\$111,248.46	\$389,598.24	\$209.07
EXPENDITURES LEGISLATIVE					
Supervisor Fees	4,000.00	0.00	0.00	0.00	(4,000.00)
TOTAL LEGISLATIVE	\$4,000.00	\$0.00	\$0.00	\$0.00	(\$4,000.00)
FINANCIAL & ADMINISTRATIVE					
District Manager	33,300.00	16,650.00	16,650.00	33,300.00	0.00
District Engineer	2,000.00	0.00	1,000.00	1,000.00	(1,000.00)
Trustees Fees Auditing Services	4,000.00	0.00 5,500.00	4,000.00	4,000.00	0.00
Arbitrage Rebate Calculation	6,500.00 1,500.00	700.00	0.00	5,500.00 700.00	(1,000.00) (800.00)
Postage, Phone, Faxes, Copies	1,500.00	223.69	223.69	447.38	(1,052.62)
Electric Utility Services	0.00	0.00	0.00	0.00	0.00
Water Utility Services	0.00	0.00	0.00	0.00	0.00
Gas Utility Services	0.00	0.00	0.00	0.00	0.00
Rentals & Leases	200.00	0.00	200.00	200.00	0.00
Public Officials Insurance	2,500.00	(185.00)	1,800.00	1,615.00	(885.00)
Legal Advertising	3,000.00	0.00	750.00	750.00	(2,250.00)
Bank Fees	500.00	193.80	200.00	393.80	(106.20)
Dues, Licenses & Fees Website Administration	300.00 1,000.00	175.00 0.00	0.00	175.00	(125.00)
				0.00	(1,000.00)
TOTAL FINANCIAL & ADMINISTRATIVE	\$56,300.00	\$23,257.49	\$24,823.69	\$48,081.18	(\$8,218.82)
LEGAL COUNSEL District Counsel	5,000.00	148.00	250.00	398.00	(4,602.00)
TOTAL LEGAL COUNSEL		\$148.00	\$250.00	\$398.00	
	\$5,000.00	\$148.00	\$230.00	\$398.00	(\$4,602.00)
ELECTRIC UTILITY SERVICES Electric Utility Services	15,000.00	8,590.14	8.590.14	17.180.28	2,180.28
TOTAL ELECTRIC UTILITY SERVICES	\$15,000.00	\$8,590.14	\$8,590.14	\$17,180.28	\$2,180.28
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	0.00	18,049.56	10,829.74	28,879.30	28,879.30
TOTAL WATER-SEWER COMBINATION SERVICES STORMWATER CONTROL	\$0.00	\$18,049.56	\$10,829.74	\$28,879.30	\$28,879.30
Lake/Pond Bank Maintenance	25,000.00	23,646.94	10,992.00	34,638.94	9,638.94
TOTAL STORMWATER CONTROL	\$25,000.00	\$23,646.94	\$10,992.00	\$34,638.94	\$9,638.94
OTHER PHYSICAL ENVIRONMENT					
Gate Phone	1,800.00	1,477.97	1,000.00	2,477.97	677.97
Gatehouse Water Gatehouse Repairs & Maintenance	600.00 10,000.00	0.00 7,109.97	250.00 2,500.00	250.00 9.609.97	(350.00) (390.03)
Property & Casualty Insurance	6,500.00	4,102.50	2,197.50	6,300.00	(200.00)
Club Faclity Maintenance	0.00	0.00	0.00	0.00	0.00
Entry & Walls Maintenance	1,500.00	4,524.83	1,500.00	6,024.83	4,524.83
Landscape Maintenance - Contract	134,400.00	66,000.00	66,000.00	132,000.00	(2,400.00)
Landscape Maintenance - Other	30,000.00	6,549.12	6,549.12	13,098.24	(16,901.76)
Plant Replacement Program	10,000.00	7,152.50	2,500.00	9,652.50	(347.50)
Irrigation Maintenance	6,500.00	4,248.81	2,500.00	6,748.81	248.81
TOTAL OTHER PHYSICAL ENVIRONMENT	\$201,300.00	\$101,165.70	\$84,996.62	\$186,162.32	(\$15,137.68)

	Fiscal Year 2017 Operating Budget	Current Period Actuals 10/1/2016 - 3/31/2017	Projected Revenues & Expenditures 4/1/17 to 9/30/17	Total Actuals and Projections Through 09/30/17	Over/(Under) Budget Through 09/30/17
PARKS & RECREATION					
Club Facility Phone	700.00	58.00	58.00	116.00	(584.00)
Gas Utility Services	30,000.00	22,239.32	11,119.66	33,358.98	3,358.98
Club Facility Maintenance	15,000.00	15,748.70	5,000.00	20,748.70	5,748.70
Pool Maintenance - Contract	9,000.00	2,250.00	3,600.00	5,850.00	(3,150.00)
Pool Maintenance - Other	15,000.00	1,514.54	2,500.00	4,014.54	(10,985.46)
Street Light Maintenance	1,500.00	260.00	260.00	520.00	(980.00)
Nature Walkway - Gazebo Maintenance	5,000.00	9,650.00	0.00	9,650.00	4,650.00
TOTAL PARKS & RECREATION	\$76,200.00	\$51,720.56	\$22,537.66	\$74,258.22	(\$1,941.78)
CONTINGENCY	<b>T</b>				
Capital Asset Reserves	6,589.17	0.00	0.00	0.00	(6,589.17)
Capital Improvements	0.00	0.00	0.00	0.00	0.00
TOTAL CONTINGENCY	\$6,589.17	\$0.00	\$0.00	\$0.00	(\$6,589.17)
TOTAL EXPENDITURES	\$389,389.17	\$226,578.39	\$163,019.85	\$389,598.24	\$209.07
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$0.00	\$51,771.39	(\$51,771.39)	\$0.00	\$0.00

	Fiscal Year 2017 Operating Budget	Total Actuals and Projections Through 09/30/17	Over/(Under) Budget Through 09/30/17	Fiscal Year 2018 Proposed Operating Budget	Increase / (Decrease) from FY 2017 to FY 2018
REVENUES					
SPECIAL ASSESSMENTS					
Operations & Maintenance Assmts-Tax Roll	388,989.17	244,541.54	(144,447.63)	438,989.17	50,000.00
Operations & Maintenance Assmts-Off Roll	0.00	2,535.64	2,535.64	0.00	0.00
TOTAL SPECIAL ASSESSMENTS	\$388,989.17	\$247,077.18	(\$141,911.99)	\$438,989.17	\$50,000.00
INTEREST EARNINGS					
Interest Earnings	150.00	379.12	229.12	150.00	0.00
TOTAL INTEREST EARNINGS	\$150.00	\$379.12	\$229.12	\$150.00	\$0.00
CONTRIBUTIONS FROM PRIVATE SOURCES					
Developer Contributions	0.00	142,131.93	142,131.93		0.00
TOTAL CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$142,131.93	\$142,131.93	\$0.00	\$0.00
OTHER MISCELLANEOUS REVENUES					
Miscellaneous	250.00	10.00	(240.00)	250.00	0.00
TOTAL OTHER MISCELLANEOUS REVENUES	\$250.00	\$10.00	(\$240.00)	\$250.00	\$0.00
TOTAL REVENUES	\$389,389.17	\$389,598.24	\$209.07	\$439,389.17	\$50,000.00
EXPENDITURES		<u> </u>	<u> </u>		<u> </u>
LEGISLATIVE					
Supervisor Fees	4,000.00	0.00	(4,000.00)	4,000.00	0.00
TOTAL LEGISLATIVE	\$4,000.00	\$0.00	(\$4,000.00)	\$4,000.00	\$0.00
FINANCIAL & ADMINISTRATIVE					
District Manager	33,300.00	33,300.00	0.00	33,300.00	0.00
District Engineer	2,000.00	1,000.00	(1,000.00)	2,000.00	0.00
Trustees Fees	4,000.00	4,000.00	0.00	4,000.00	0.00
Auditing Services	6,500.00 1,500.00	5,500.00 700.00	(1,000.00) (800.00)	6,500.00 1,500.00	0.00 0.00
Arbitrage Rebate Calculation Postage, Phone, Faxes, Copies	1,500.00	447.38	(1,052.62)	1,500.00	0.00
Electric Utility Services	0.00	0.00	0.00	0.00	0.00
Water Utility Services	0.00	0.00	0.00	0.00	0.00
Gas Utility Services	0.00	0.00	0.00	0.00	0.00
Rentals & Leases	200.00	200.00	0.00	200.00	0.00
Public Officials Insurance	2,500.00	1,615.00	(885.00)	2,500.00	0.00
Legal Advertising Bank Fees	3,000.00 500.00	750.00 393.80	(2,250.00) (106.20)	3,000.00 500.00	0.00 0.00
Dues, Licenses & Fees	300.00	175.00	(125.00)	300.00	0.00
Website Administration	1,000.00	0.00	(1,000.00)	500.00	(500.00)
TOTAL FINANCIAL & ADMINISTRATIVE	\$56,300.00	\$48,081.18	(\$8,218.82)	\$55,800.00	(\$500.00)
LEGAL COUNSEL		7, 7	(+0,:::010::)		(********
District Counsel	5,000.00	398.00	(4,602.00)	3,000.00	(2,000.00)
TOTAL LEGAL COUNSEL	\$5,000.00	\$398.00	(\$4,602.00)	\$3,000.00	(\$2,000.00)
ELECTRIC UTILITY SERVICES	,		(, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		(, ,,,,,,,,,
Electric Utility Services	15,000.00	17,180.28	2,180.28	15,089.17	89.17
TOTAL ELECTRIC UTILITY SERVICES	\$15,000.00	\$17,180.28	\$2,180.28	\$15,089.17	\$89.17
WATER-SEWER COMBINATION SERVICES		421,2201112	,,		******
Water Utility Services	0.00	28,879.30	28,879.30	20,000.00	20,000.00
TOTAL WATER-SEWER COMBINATION SERVICES	\$0.00	\$28,879.30	\$28,879.30	\$20,000.00	\$20,000.00
STORMWATER CONTROL	1	\$20,010100	V20,01010		<b>\$20,000.00</b>
Lake/Pond Bank Maintenance	25,000.00	34,638.94	9,638.94	25,000.00	0.00
TOTAL STORMWATER CONTROL	\$25,000.00	\$34,638.94	\$9,638.94	\$25,000.00	\$0.00
OTHER PHYSICAL ENVIRONMENT	020,000.00	001,000.01	00,000.04	\$23,000.00	00.00
Gate Phone	1,800.00	2,477.97	677.97	1,800.00	0.00
Gatehouse Water	600.00	250.00	(350.00)	600.00	0.00
Gatehouse Repairs & Maintenance	10,000.00	9,609.97	(390.03)	10,000.00	0.00
Property & Casualty Insurance	6,500.00	6,300.00	(200.00)	6,500.00	0.00
Club Faclity Maintenance	0.00	0.00	0.00	0.00	0.00
Entry & Walls Maintenance	1,500.00	6,024.83	4,524.83	3,000.00	1,500.00
Landscape Maintenance - Contract	134,400.00 30,000.00	132,000.00 13,098.24	(2,400.00) (16,901.76)	134,400.00 21,500.00	0.00 (8,500.00)
Landscana Maintananca Other		13,098.24	(10,901.70)	۵1,500.00	(0,000.00)
Landscape Maintenance - Other Plant Replacement Program		9 652 50	(347.50)	10 000 00	0.00
Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance	10,000.00 6,500.00	9,652.50 6,748.81	(347.50) 248.81	10,000.00 6,500.00	0.00



	Fiscal Year 2017 Operating Budget	Total Actuals and Projections Through 09/30/17	Over/(Under) Budget Through 09/30/17	Fiscal Year 2018 Proposed Operating Budget	Increase / (Decrease) from FY 2017 to FY 2018
PARKS & RECREATION					
Club Facility Phone	700.00	116.00	(584.00)	700.00	0.00
Gas Utility Services	30,000.00	33,358.98	3,358.98	30,000.00	0.00
Club Facility Maintenance	15,000.00	20,748.70	5,748.70	15,000.00	0.00
Pool Maintenance - Contract	9,000.00	5,850.00	(3,150.00)	8,000.00	(1,000.00)
Pool Maintenance - Other	15,000.00	4,014.54	(10,985.46)	12,000.00	(3,000.00)
Street Light Maintenance	1,500.00	520.00	(980.00)	1,500.00	0.00
Nature Walkway - Gazebo Maintenance	5,000.00	9,650.00	4,650.00	5,000.00	0.00
TOTAL PARKS & RECREATION	\$76,200.00	\$74,258.22	(\$1,941.78)	\$72,200.00	(\$4,000.00)
CONTINGENCY					
Capital Asset Reserves	6,589.17	0.00	(6,589.17)	0.00	(6,589.17)
Capital Improvements	0.00	0.00	0.00	50,000.00	50,000.00
TOTAL CONTINGENCY	\$6,589.17	\$0.00	(\$6,589.17)	\$50,000.00	\$43,410.83
TOTAL EXPENDITURES	\$389,389.17	\$389,598.24	\$209.07	\$439,389.17	\$50,000.00
EXCESS REVENUES OVER (UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



#### **GENERAL FUND 001**

#### **Financial & Administrative**

#### **District Manager**

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

#### **District Engineer**

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

#### **Disclosure Reporting**

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

#### **Trustees Fees**

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

#### **Auditing Services**

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

#### Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

#### **Miscellaneous Administration**

This is required of the District to store its official records.

#### **Public Officials Insurance**

The District carries Public Officials Liability in the amount of \$1,000,000.

#### **Legal Advertising**

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

#### **Bank Fees**

The District operates a checking account for expenditures and receipts.

#### **Dues, Licenses & Fees**

The District is required to file with the County and State each year.



#### **GENERAL FUND 001**

#### **Miscellaneous Fees**

To provide for unbudgeted administrative expenses.

#### **Investment Reporting Fees**

This is to provide an investment report to the District on a quarterly basis.

#### **Office Supplies**

Cost of daily supplies required by the District to facilitate operations.

#### **Technology Services**

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

#### **Website Administration**

This is for maintenance and administration of the Districts official website.

#### Capital Outlay

This is to purchase new equipment as required.

#### **Legal Counsel**

#### **District Counsel**

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

#### **Electric Utility Services**

#### **Electric Utility Services**

This item is for street lights, pool, recreation facility and other common element electricity

#### Garbage/Solid Waste Control Services

#### **Garbage Collection**

This item is for pick up at the recreation facility and parks as needed.

#### **Water-Sewer Combination Services**

#### **Water Utility Services**

This item is for the potable and non-potable water used for irrigation.

#### **Other Physical Environment**

#### **Waterway Management System**

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

#### **Property & Casualty Insurance**

The District carries \$1,000,000 in general liability and also has sovereign immunity.

#### **Entry & Walls Maintenance**

This item is for maintaining the main entry feature and other common area walls.



#### **GENERAL FUND 001**

#### **Landscape Maintenance**

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

#### Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

#### Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

#### **Property Taxes**

This item is for property taxes assessed to lands within the District.

#### Irrigation Maintenance

Repairs necessary for everyday operation of the irrigation system to ensure its effectiveness.

#### **Pool Maintenance**

This item is necessary to contract with a vendor to maintain the pool within state guidelines for public use.

#### **Clubhouse Maintenance**

This item provides for operations, maintenance, and supplies to the District's Amenity Center.



### DEBT SERVICE FUND SERIES 2012A-1

REVENUES	
CDD Debt Service Assessments	\$ 13,256
TOTAL REVENUES	\$ 13,256
EXPENDITURES	
Series 2012A-1 May Bond Principal Payment	\$ 4,000
Series 2012A-1 May Bond Interest Payment	\$ 4,681
Series 2012A-1 November Bond Interest Payment	\$ 4,574
TOTAL EXPENDITURES	\$ 13,256
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2017	\$ 175,000
Principal Payment Applied Toward Series 2012A-1 Bonds	\$ 4,000
<b>Bonds Outstanding - Period Ending 11/1/2018</b>	\$ 171,000



### DEBT SERVICE FUND SERIES 2012A-2

REVENUES	
CDD Debt Service Assessments	\$ 575,600
TOTAL REVENUES	\$ 575,600
EXPENDITURES	
Series 2012A-2 May Bond Principal Payment	\$ 140,000
Series 2012A-2 May Bond Interest Payment	\$ 220,110
Series 2012A-2 November Bond Interest Payment	\$ 215,490
TOTAL EXPENDITURES	\$ 575,600
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2017	\$ 6,530,000
Principal Payment Applied Toward Series 2012A-2 Bonds	\$ 140,000
<b>Bonds Outstanding - Period Ending 11/1/2018</b>	\$ 6,390,000



### SCHEDULE OF ANNUAL ASSESSMENTS

Lot Size	ERU Value	Unit Count	Debt Service Per Unit	Fiscal Year 2017 O&M Per Unit	Debt Service Per Unit	Fiscal Year 2018 O&M Per Unit	Total Increase / (Decrease) in Annual Assmt	Percentage of Increase / (Decrease) in Annual Assmt
				SERIES 2012A-1 BOI	NDS			
PHASE 2 - 80' LOTS	1.242	14	\$1,074.19	\$1,474.47	\$1,074.19	\$1,663.99	\$189.53	12.85%
				SERIES 2012A-2 BO	NDS			
PHASE 1 - 52' LOTS	1.000	114	\$819.25	\$1,187.16	\$819.25	\$1,339.76	\$152.60	12.85%
PHASE 1 - 62' LOTS	1.188	71	\$851.76	\$1,409.83	\$851.76	\$1,591.04	\$181.22	12.85%
PHASE 2 - 80' LOTS	1.242	110	\$910.28	\$1,474.47	\$910.28	\$1,663.99	\$189.53	12.85%